

ATTACHMENT E

PUBLIC RELEASE – NON-PRICING, PROVISIONS 2 AND 3, AND COMMUNITY ELIGIBILITY PROVISION (CEP)

Due to regulations, all school food authorities (SFAs) or institutions must submit annually a public release to the informational media, local unemployment offices, any companies contemplating layoffs in that district's area, grassroots organizations, and interested individuals upon request.

Date submitted to news media:

Name(s) of media outlets and companies submitted to:

(Name of SFA)

announced today it is participating in a free breakfast and/or lunch program for school year _____. All students enrolled in the district or the listed sites may participate in the breakfast and/or lunch program at no charge. Provision 2 and 3 schools and CEP schools will not collect household applications for free and reduced meals.

District-wide

Provision 2

Non-Pricing

Partial (list sites that are participating)

Provision 3

CEP

By providing breakfast and/or lunch to all children at no charge, we can create a better learning environment for our students. The school breakfast and lunch we serve follows U.S. Department of Agriculture guidelines for healthy school meals. The program cannot succeed without your support. Please encourage your children to participate in the school meal programs.

All meals are served to all students at no charge.

Base Year of Special Provision Option (SPO): _____

SPO to remain in effect for four (4) years from the Base Year above.

School Year SPO must be reconsidered: _____

Documentation to be used for SPO reconsideration:

CEP - Direct Certification documentation

Provision 1, 2 or 3 - Qualifying socio-economic data to establish whether the income level of a school's population, as adjusted for inflation, remained constant with the income level of the most recent base year.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf> from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.